



PhilGEPS
Philippine Government Electronic Procurement System

Help
Central Portal for
Philippine Government
Procurement Opportunities

Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 6679097
Procuring Entity DEPARTMENT OF TOURISM
Title MIDDLE EAST MEDIA FAMILIARIZATION TRIP-Dec.5-10, 2019
Area of Delivery

Solicitation Number:	2019-11-0331	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Travel, Food, Lodging and Entertainment Services	Date Published	21/11/2019
Approved Budget for the Contract:	PHP 975,000.00	Last Updated / Time	20/11/2019 20:15 PM
Delivery Period:		Closing Date / Time	25/11/2019 16:00 PM
Client Agency:			
Contact Person:	TERESITA A. ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-4595200 Ext.425 t_romanesh@yahoo.com.ph		

Description

TERMS OF REFERENCE

I. PROJECT

MIDDLE EAST MEDIA FAMILIARIZATION TRIP

II. BACKGROUND

No. of Pax : 4 Middle East Media, 1 Market Representative staff, and 1 OPMD - Middle East official

Date Covered : December 5 - 10, 2019

Destinations : Group I = Metro Manila - Boracay - Batangas - Metro Manila (3 pax)

Group II = Metro Manila - El Nido - Batangas - Metro Manila (3 pax)

III. MINIMUM REQUIREMENTS FOR SUPPLIERS

- Must be a DOT-accredited tour operator
- Expertise in handling Middle East market and preferably have participated in DOT initiatives in KSA, Kuwait, Oman, and UAE
- Willing to provide services on send-bill arrangement
- Must provide tour coordinator to monitor guests and assist in the implementation of the familiarization tour.

IV. DELIVERABLES

1. ACCOMMODATION (inclusive of breakfast)

Date Location Type of Room # of Room/s # of nights

December 5, 2019

Located in Makati City (near Greenbelt and Glorietta) Single Occupancy 6 1

December 6 - 8, 2019

Located in Station 1, Boracay Single Occupancy 3 2

Located in LIO Estate, Palawan Single Occupancy 3 2

December 8 - 10, 2019 Located in Pasay City (preferably in Resorts World Complex) Single Occupancy

6 2

Note: De luxe/five star hotel (halal friendly/offering halal food)

No security deposit required and amenable to early check-in and late check-out

2. Meals

Date Destination Lunch Dinner No. of Pax

December 5, 2019 Metro Manila X X 6

December 6 & 7, 2019 Boracay X X 3

El Nido X X 3

December 8, 2019 Metro Manila X X 6

December 9, 2019 Batangas X X 6

December 10, 2019 Metro Manila X X 6

3. TOUR GUIDES

DATE DESTINATION # of pax

December 5, 2019 Metro Manila 1

December 7, 2019 El Nido, Palawan 1

Boracay 1

December 9, 2019 Batangas 1

4. TRANSPORTATION (inclusive of parking fees)

Date Itinerary Type of Vehicle Number of Vehicle

December 5, 2019 NAIA Airport – hotel and rest of the day Coaster 1

December 6, 2019 Hotel – Manila domestic airport Van 2

Caticlan airport – hotel in Boracay Van 1

El Nido airport – hotel in El Nido Van 1

December 8, 2019 Hotel in Boracay – Caticlan airport Van 1

Hotel in El Nido – El Nido airport Van 1

Manila domestic airport - hotel Van 2

December 9, 2019 Manila - Batangas Bus with 2 section seating (individual seat and coach lounge); with toilet, kitchenette and lounge 1

December 10, 2019 Hotel - NAIA Coaster 1

5. Tours

Date Destination Activities No. of Pax

December 5, 2019 Metro Manila Kalesa Ride 6

December 7, 2019 El Nido, Palawan Rental of boat for island hopping tour and snorkeling (with gear) 3

Boracay Rental of boat for island hopping tour, snorkeling (with gear), and parasailing 3

December 9, 2019 Batangas Wellness day tour 6

6. DOMESTIC AIR TICKETS (inclusive of terminal fees, and 20 kilos baggage allowance)

DATE ROUTE TIME # of pax

December 6, 2019 Manila – El Nido Morning flight 3

Manila – Caticlan Morning flight 3

December 8, 2019 El Nido – Manila Morning flight 3

Caticlan – Manila Afternoon flight 3

7. Travel Insurance – 6 pax for 6 days

NOTE: The winning bid, however, shall be determined based on the proposal with most advantageous to the government, provided that the amount of bid does not exceed the above total budget.

V. BUDGET

1. Total estimated budget is Php975,000.00.

2. Bidders are required to submit a detailed breakdown of all package components.

VI. PROJECT OFFICER/CONTACT PERSON

Mr. Dakila F. Gonzales / Mr. Juanito A. Sayo

DOT OPMD –Middle East

Tel. No. 459-5200 locals 522

NOTED:

DAKILA F. GONZALES

Head, Office of Product and Market Development – Middle East

Other Information

Note: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

Required Valid Documents to be submitted:

1. Current Mayor's/Business Permit/BIR Cert. of Registration (Individual)
Or Official Receipt as a Proof of payment for the Renewal of Business Permit
2. Philgeps Registration Number or Cert. of Platinum Membership in lieu of Mayor's Permit and Philgeps registration Number
3. Latest Income or Business Tax Return (For ABC's above Php500K)
4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement
5. DOT Accreditation Certificate

Kindly submit your quotation for the above requirement in a SEALED ENVELOPE indicating our Solicitation Number or Reference Number, Company Name addressed to Ms. Teresita A. Romanes at DOT Bldg., 4th Floor, #351 Sen. Gil Puyat Avenue, Makati City.

Created by TERESITA A. ROMANES

Date Created 20/11/2019

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.

© 2004,2004-2019 DBM Procurement Service. All rights reserved.,DBM Procurement Service. All rights reserved.

[Help](#) | [Contact Us](#) | [Sitemap](#)